



The
University
Of
Sheffield.



CITY College
An International
Faculty Of
The University.

Computer Science Department

Internship for Computing Support Assistant

Effort required: 6-8 hours per week

Duration of internship: end of the Spring semester 2017

Number of positions: 2

Applies for: 2nd or 3rd level Undergraduate or Postgraduate Students at the Computer Science Department

CS students will act as computing support assistants, at the labs in the college and the library. More specifically, the responsibilities include:

1. Check that lab equipment is operational
2. Provide assistance to students
 - Software problem / solving assistance.
 - Change printers toners.
 - Resolve wireless connectivity issues.
3. Check that labs are clean
 - The lab rooms are clean (no drink and food)
 - Secure equipment (close windows when is raining, avoid equipment misuse)
 - Chair issues (check for availability of chairs in labs)
4. Report issues to the System Technician
5. Read the Regulations to the use of Computing Facilities and enforce them.

The relevant skills required in order to apply for the internship are listed below:

- Be punctual, organized and responsible.

The positions of this internship are competitive. Students will have to go through an interview process.

Application deadline: Send an email of interest to

k.dimopoulos@city.academic.gr by 14/03/2017 (Tuesday)